

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
Minority Business Enterprise Compliance Office
Minority Business Enterprise Utilization Plan

Company Name: _____

Representative's Name who administers MBE Program: _____

Street Address: _____

City, State, Zip: _____

Bid or Project #: _____ Date Bid Opened: _____

Project Location: _____

Description of Work: _____

Contract Value: _____ MBE % Assigned: _____

of Subcontractors/Suppliers used: _____ # of MBE Subcontractors/Suppliers used: _____

List MBE Subcontractors/Suppliers – Total Dollar Amounts – Scope of Work:

MBE Firms	Dollar Award	Scope/Description of Work

*Note: Dollar value of work must be performed by Minority Business Enterprises certified by the Rhode Island Department of Administration. Contractor may count towards its MBE goal 60% of expenditures for material and supplies required under a contract and obtained from a **MBE regular dealer/supplier**, and 100% of such expenditures when obtained from a MBE Manufacturer.*

The above referenced contract will not be released until this plan has been approved by the Director of the Department of Administration or its designee.

For assistance and advice in identifying MBE firms, please call the Minority Business Enterprise Compliance Office at 401-222-6670 (Note: MBE Listing are available at www.mbe.ri.gov).

Signature of Authorized Agent of Business: _____

Date: _____

Send Completed Form to:

Attention: Louis S. Francis Jr.
Minority Business Enterprise Compliance Office
Department of Administration
One Capitol Hill 2nd Floor
Providence, RI 02908

Fax: 401-222--5799

Web site: www.mbe.ri.gov